



Capability Statement





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About PSA



Who We Are



PSA is a multidisciplinary practice integrating architecture, interior design, master planning and project management. Since 2007 PSA have undertaken a wide range of projects throughout Australia and internationally. With vast built environment experience PSA ensures each project delivers its full potential.

PSA have built a reputation for their work on technically complex projects in variety of sectors including; interiors, education and health, hospitality and retail, residential, commercial and industrial. Our Director is involved in every project and is committed to obtaining the best outcome for our clients. Our repeat client base is testament to this.

Our process begins with the understanding that every project is unique. That every project will have differing opportunities and constraints which dictate the project response.



Our commitment does not purely involve ticking a set of boxes to determine when a project requirement has been met, we pride ourselves on being proactive rather than reactive. What determines this is our duty of care and desire to produce the best possible results during the project as well as many years after.





Key Personnel

Simon Bathgate - Director

B. Arch, FRAIA, CPPD, MAIPM, MAIDGC

Simon Bathgate has been the director at PSA since he established the practice in 2007. With over 40 years industry experience across a variety of firms, Simon's extensive body of work covers a wide range of commercial and industrial developments, aviation developments, interiors and single dwelling residential designs for many clients, with values up to \$30 M. Notable projects include BOC Cylinder Maintenance Centre, 20,000 sqm of BOC head office fitout, BOC Gas & Gear Retail Outlets nationwide and Qantas 1st Class Lounges in which Simon was instrumental in the design and delivery.



Simon is a registered Architect in all 8 states and territories across Australia and is a full member of the following organizations:

- Australian Institute of Architects (Fellow)
- Australian Institute of Project Management (Certified Practicing Project Director)
- Association of Consulting Architects
- Australasian Institute of Dangerous Goods Consultants Inc. (Accredited for Class 2; Gases)

Simon established PSA with a vision to provide clients with exceptional quality design and well executed projects within program and budget. Simon is involved in every project, reviewing all designs produced. With a strong focus on mentoring Simon is committed to staff development to benefit clients, projects and the design industry.

Samantha Goddin - Associate

B. Des. Arch, B. Arch, RAIA

Samantha is a registered architect and has been an integral member of the team since joining PSA in 2007. She has demonstrated her experience through the successful delivery of a wide range of projects from large scale industrial and aviation, through to interior fit-out and residential design. Samantha's dedication to delivering quality is second to none. Her skills in planning as well as project and contract administration give her a key role in many of PSA's projects.



Samantha is a member of the following organizations:

- Australian Institute of Architects (member)
- Association of Consulting Architects

She has also completed the green star accredited professional course.



What We Do

ARCHITECTURE	<ul style="list-style-type: none">• High quality design and documentation• Aviation and Technical• Commercial and Industrial <ul style="list-style-type: none">• Retail and Hospitality• Childcare• Quality Housing
INTERIOR DESIGN	<ul style="list-style-type: none">• Space and Facilities Planning• Specialty spaces and cafes• Office fit-outs and refurbishments
PROJECT MANAGEMENT	<ul style="list-style-type: none">• Single and complex projects• Commercial• Industrial <ul style="list-style-type: none">• Hospitality• Airports• Refurbishments
MASTER PLANNING	<ul style="list-style-type: none">• Large sites• Urban spaces
SITE ANALYSIS	<ul style="list-style-type: none">• Site selection• Subdivision management• Contamination rehabilitation management <ul style="list-style-type: none">• Advice in planning control, environmental matters and subdivision requirements
DANGEROUS GOODS CONSULTING	<ul style="list-style-type: none">• Analysis and planning• Statutory reporting• Gases installations



Our Work



Overview

Our clients range from multinational corporations such as Qantas and BOC, to various councils, government authorities, and private clients.

Our government clients include Liverpool City Council, Department of Finance, Public Service Commission, NBN Co., and a variety of educational facilities including Annandale Public School, Tallong public school, and University of New England.

Our firm is registered in all states of Australia, as well as New Zealand and Papua New Guinea. Our projects cater to our clients specific needs. We strive for client satisfaction in all phases of the design and construction process.





Industrial & Technical

At PSA, we welcome the challenge of a technically complex project. The work done for technically complex works, such as those completed for both Qantas and BOC is always designed to cater for client specific needs.

PSA has a large portfolio of work in this sector including large scale laboratories, process buildings, and aviation works (aircraft interfaces, flight and cabin simulators).

We pride ourselves on being able to execute the clients wishes while also creating a functional working environment for the employees to operate.



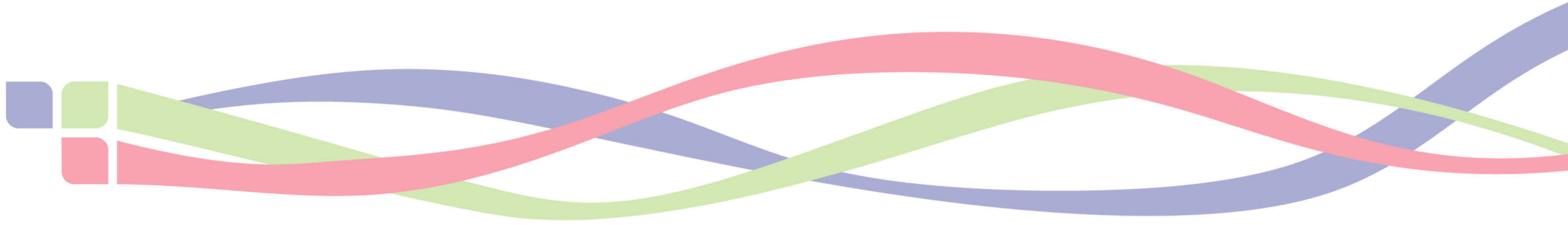


Commercial

At PSA Architects, we are engaged regularly for commercial design projects. We have many years of experience in commercial design, and bring a specialist knowledge in design, planning, workplace design and specialty requirements. We strive to achieve the best results in each design in which we are involved, whether it be project managing, designing, furniture selections, or finishes options.

Our designs take durability and value into consideration, meaning all of our designs are built to last and fit into the supplied budget. Our portfolio includes both large and small scale fitouts for corporate workplace, technical offices, health, religious and council offices.





Hospitality & Retail

PSA has been engaged to design new retail and hospitality spaces for many different clients including BOC, Qantas, and Alliance, however we have many other smaller scale clients who engage us for projects around Australia.

At PSA, we have a keen eye for reimagining existing spaces and transforming them into something fresh and functional. We take worn out, dark, cluttered, existing spaces and create new, bright, fresh, open areas that cater to the clients needs.





Residential & Strata

PSA has been engaged to design a variety of residential dwellings. We have been involved in additions, refurbishments, and new dwellings from single occupancy units to strata plans.

At PSA, we strive to design and manage the project to the clients satisfaction. All stages are signed off by the client prior to proceeding to the next stage of design. All issues raised are instantly addressed and incorporated into the design.

Due to the unique features each site has to offer, no two designs will ever be the same. PSA takes into account the surrounds of the property and the designs are intended to compliment.

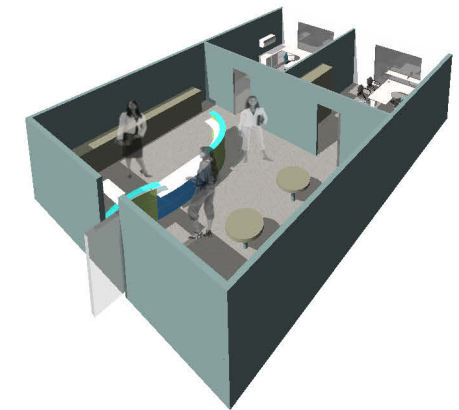


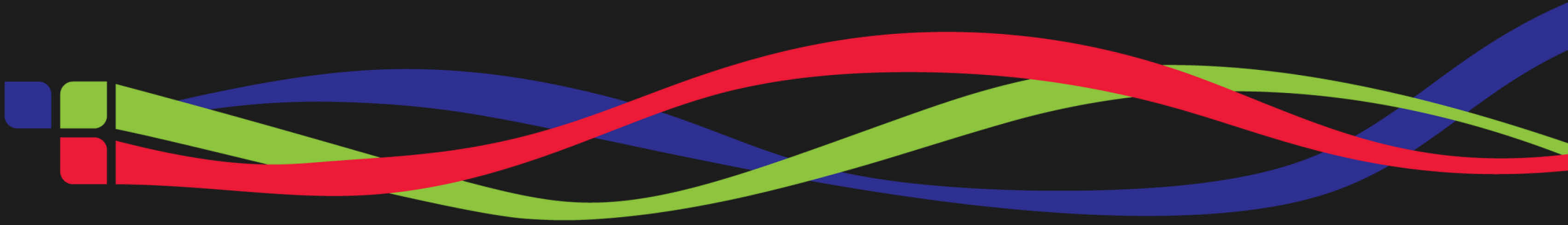


Education & Health

The work we do at PSA also lends itself to educational and healthcare designs. In the past, we have been engaged by childcare centres, St George Private Hospital Specialist Rooms, Qantas Medical Centre, University of New England, Annandale Public School, Bungwahl Public School, and Tallong Public School.

These project regularly involve research into local codes and policies to ensure the design complies with specific requirements for healthcare and educational facilities. Finishes are selected carefully to comply with the BCA and the Australian Standards, while also being chosen for their specific design aesthetics. The spaces we design, though hard wearing and compliant, are also designed to create a new design scheme which brings life and warmth to what can sometimes be dull boring spaces. We believe in creating an atmosphere that will appeal to all users on a daily basis.





Methodology



Concept Design

ACTIVITY

OUTCOME

PROJECT ESTABLISHMENT

Establish project plan, analysis, precedent Study, confirm client objectives

Strategic direction for the project realised

SITE RESEARCH

Obtain information on site, heritage authority, owner requirements, site constraints and opportunities

Existing conditions and the communities within which the site exist is understood

DESIGN BRIEF

Consolidate all gathered information and formulate a brief

Project quality, agreements, budget, time management, programme created

SPATIAL PLANNING

Needs specification outlining space requirements

Design guided through the brief

MASTERPLANNING

Review solutions for space requirements

Design strategy concluded

ACTIVITY

OUTCOME

CONCEPT DESIGN

Initial design for preferred option

Requirements of the brief tested

DESIGN REVIEW

Team and client workshop and review design

Design quality ensured

PROGRAMME

Establish programme

Target dates and project requirements set

COMPLIANCE

Liase with local authorities
Liase with owner

Planning parameters set and design tested to ensure it falls within parameters.

MEETINGS

Project meetings

Actions discussed and tracked

CLIENT APPROVAL

Present final concept for review

Design outcomes communicated



Development Applications

ACTIVITY

AUTHORITIES REVIEW

Discuss with council officers and other authorities and review DA design

CONSULTANT COORDINATION

Coordinate consultants through meetings & documentation review

PREPARE DEVELOPMENT APPLICATION DOCUMENTS

Complete all forms and calculations

SUPPLEMENTARY MATERIALS

Complete DA package

CLIENT REVIEW

Review complete DA package with client

OUTCOME

Authority requirements confirmed to maximise design potential

Coordinated DA preparation to remove non compliances and add to design

Accurately complete DA submissions to council standards

Documents are completed to avoid delay of DA process

Client satisfaction ensured

ACTIVITY

DA SUBMISSION

Submission of client approved DA documents to Council

MONITOR DA PROGRESS

Monitor progress via online access, telephone contact, and emails

CLIENT LIAISON

Review progress of DA and prepare for next stage

OUTCOME

DA lodged successfully with DA numbers for records

Progress update submitted to client

Contingency planning completed



Construction Certificate

ACTIVITY

REVIEW DA CONDITIONS

Review and report on impact of DA conditions

DESIGN REVIEW

Workshop and review

COMPLIANCE

Review compliance issues with Authorities prior to development of construction certificate

FINISHES AND FFE

Develop finishes, fittings, fixtures, and equipment (as required)

CLIENT APPROVAL

Present design proposal

OUTCOME

Required modifications (if any) checked

Design quality established

Design intent is checked to ensure it is realistic, buildable, compliant and safe

Established that all Finishes and FFE comply with the BCA

Client satisfaction ensured

ACTIVITY

REVIEW CONSULTANT SERVICES

Review engineer design

REVIEW DESIGN DETAILS

Review details of ease of construction and cost

CONSTRUCTION CERTIFICATE

Prepare documents for Construction Certificate, obtain certifications

SUBMIT CC TO AUTHORITIES

Submit CC to Council or Private Authorities

OUTCOME

Design coordinated

Value Management achieved

Construction certificate that meets client satisfaction achieved

Comprehensive CC Submission achieved



Construction Documentation

ACTIVITY

DA REVIEW

Review DA conditions and issue report to client

CONSTRUCTION DRAWINGS

Prepare contract drawings including demolition plans, floor plans, furniture plans, services plans, ceiling plans, elevations, sections, construction details, joinery details wet area details, door and window schedule etc

SPECIFICATION

Prepare specification and notes which identify materials.

SCHEDULES

Prepare finishes, fittings, fixtures, and equipment schedules

OUTCOME

DA conditions evaluated to assess potential impact to project

Documents created that fully document the design intent

Responsibilities of the contractor described to ensure delivery of a high quality product

Project specific schedules aligned with the project documentation created

ACTIVITY

SERVICES DOCUMENTS

Review and mark up services documents as necessary, establish coordination between architectural and services requirements

MEETINGS

Chair and minute coordination and project control meetings

CLIENT APPROVAL

Issue client with documents for review and approval for construction

IDENTIFY LEAD TIME ITEMS

Identify long lead time items

OUTCOME

Engineering Documents coordinated to satisfy the brief and to reduce site complications

Performance and progress tracked

Client satisfaction ensured

Builder and client alerted so as to not delay programme



Construction Administration

ACTIVITY

TENDER
Prepare, issue and guide tender process

TENDER ASSESSMENT
Prepare detailed assessment schedule of submitted documents

ADMINISTRATION
Administer the construction contract

MEETINGS
Chair and minute coordination and project control meetings

OCCUPATION CERTIFICATE
Carry out site inspection

FINAL HANDOVER
Quality Review

OUTCOME

Tender achieved that will help competitive pricing

Client assisted in finding a contractor that will fit the job

Reports, progress claim certificate, time claims, programme, etc reviewed

Coordination and performance tracked

OC issued quickly

Quality outcome ensured

ACTIVITY

DEFECTS INSPECTIONS
Carry out inspections and review finished product. Ensure final adheres to construction drawings

AS BUILT DOCUMENTATION
Issue client with documents for review and approval

OBTAIN WARRANTIES
Issue client with documents

DEFECTS LIABILITY PERIOD
Issue client with documents for review

PROJECT FINALISATION
Opportunity to reflect on the success of the project

OUTCOME

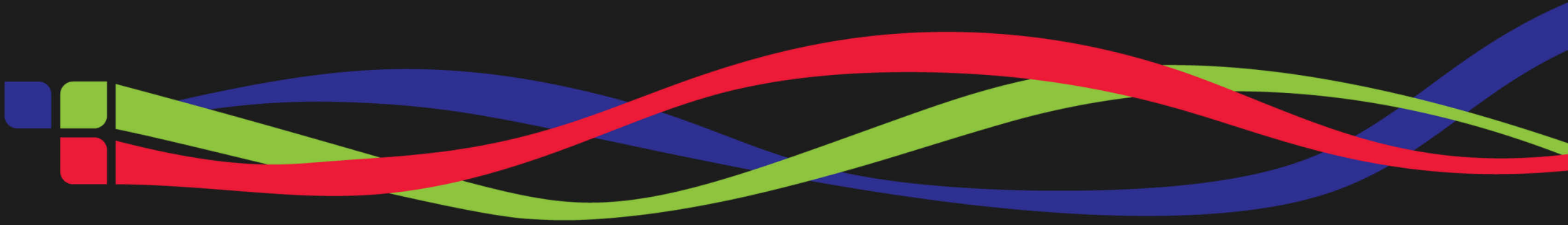
High quality of construction maintained

Accurate records for the owner created

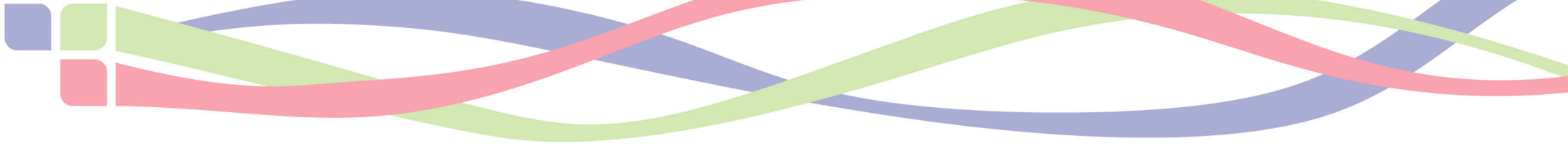
Accurate records for ongoing FM created

Project finalised with Final Certificate

Client feedback provided



Contact



Contact Us



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PSA Architects and PSA Consulting are the registered business names of:

Projects Sites Architecture Pty Ltd

ACN 123 769 193

As Trustee for

The PSA Consulting Discretionary Trust

ABN 47 474 920 905

Registrations

The Principal, Simon Bathgate, is registered as an Architect in NSW, VIC, ACT, SA, QLD, NT, WA and TAS.

Memberships

The practice is a member of these professional associations:

- Australian Institute of Architects - A+ Practice
- Association of Consulting Architects.



